

ACI (Road) Deletion

Trade Single Window
ACI (Road) Deletion
Electronic User Manual

1

Click “Cargo Information” > “Road” > “Advanced Cargo Information (Road)” > “ACI (Road)”

2

Select “Enquire”

3

Input information for “Search Filter” to select specific ACI for amendment

4

Click “Search”

5

If no search filter is provided, ACI submitted within 1 month will be shown after clicking “Search”

6

Click the “View” to view the specific ACI for amendment

7

ACI information will be shown as read only fields

8

Click “Delete”

9

Enter user password or iAM Smart credential (If login with iAM Smart) and click “Delete”

10

There is acknowledgement message indicating that the ACI is deleted successfully

11

The CCRN status is changed to “Cancelled”

12

You can also delete the ACI without viewing the details

13

Check the box next to the specific ACI (Road) for deletion

14

Click “Delete”

15

Enter user password or iAM Smart credential (If login with iAM Smart) and click “Delete”

16

There is acknowledgement message indicating that the ACI is deleted successfully

17

The CCRN status is changed to “Cancelled”

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End of Chapter

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