

Payment for Trade Document

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Trade Single Window

Payment for Trade Document

Electronic User Manual

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Upon approval of the trade document, user will receive a payment notice by email.

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Open the email

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You will find the application no. and payment amount in the notice.

Please proceed to payment using the TSW system.

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Click “Apply”

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Select the application for payment under “Recent Applications” and click “Pay”

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The system will show the payment amount, click “OK” to confirm.

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Choose payment method and click “Pay”

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User will be redirected to the online payment service of “GovHK”

10

Upon successful payment, the submission result will be displayed.

(Note: user is advised to download or print this receipt for record purpose)

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End of Chapter

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